



FOUNDED 1973

*15th Instructional Course & 38th Annual Meeting
December 1 - 4, 2010*

THE WESTIN CHARLOTTE

Arrival Date/Time: _____ Departure Date/Time: _____

Last Name: _____ First Name: _____ Position: _____

of adults: _____ (3rd & 4th adults are \$20.00 each per day) Email Address: _____

Company Name: _____ Telephone (day): _____

Address: _____ Telephone (evening) _____

City: _____ State: _____ Zip Code: _____ Country: _____

If you are sharing this room with other individuals, please indicate their name(s): _____

The group rates may be available 11/28/10 – 12/04/10 based on availability.

Reservation requests must be received by **10/29/10**. Should the room block become full before or after **10/29/10** reservations will be accepted on a space and rate availability basis. *It is not uncommon for a group room block to become full prior to the state cutoff date; therefore, we encourage you to make your reservations as early as possible.*

If you do not receive a confirmation from the hotel within 72 hours, please call to confirm (704) 375-2600

PLEASE SELECT FROM THE FOLLOWING ACCOMMODATIONS:

_____ Single Room \$185 _____ Double Room \$195

16.25% room tax not included.

Check-in time is after 3:00 pm - Check-out time is 12:00 noon

Please note that all guest rooms are non-smoking.

Preferred Bedding (*subject to availability*) _____ One King _____ Two Double Beds

We will make every effort to honor specific preferences such as location, connecting rooms, and bedding preferences, etc.; however we reserve the right to provide alternate accommodations based upon availability.

Special Requests: _____

Each room reservation must be guaranteed with a valid credit card. In the event you must cancel this reservation, kindly inform our Reservations at 1-866-837-4148 at least **72 hours** prior to your arrival date to avoid a cancellation fee of one night's room rate, plus tax. Failure to arrive on the scheduled date will result in cancellation of your reservation and a no show fee of one night's room rate, plus tax. Cancelled reservations may be reinstated based strictly upon availability.

Method of Guarantee: Check: _____ Amount Enclosed \$ _____

American Express _____ Diner's Club _____ Discover _____ MasterCard _____ VISA

Credit Card #: _____ Exp Date: _____ CVV: _____

Signature: _____ Date: _____

To Reserve Online: www.csrs.org GROUP CODE: CS1128 To Reserve by Fax: 704-335-2045

To Reserve by Mail: The Westin Charlotte, 601 South College Street, Charlotte, North Carolina, 28202