



FOUNDED 1973

**16th Instructional Course & 39th Annual Meeting
December 7 – 10, 2011
The Phoenician – Scottsdale, AZ**

Cervical Spine Research Society
6300 N. River Road, Suite 727
Rosemont, IL 60018
Ph: 847 698-1628 Fax: 847 823-0536
Website: www.csr.s.org

Exhibitor Application Form

Exhibit Fees:

2011 exhibit booth fees are \$3,000 with a limit of two (2) booths per company. **Included:** an 8' X 8' space with one six-foot draped table. Meeting registrations, three breakfasts, five coffee-breaks, two lunches and industry/poster reception for two company representatives. **Rep Fees:** Additional reps may register for a fee of \$700.00 on or before Nov. 9, 2011. Register onsite after Nov. 9th. Any changes after 11/9 will be charged the onsite rate or difference between any prior registration(s) and the onsite rate.

Registration

All reps must register and wear the official exhibitor's badge for admission to and while in the exhibit hall.

Freight & Dravage

The Phoenician will not accept exhibit freight. A service kit will be forwarded upon registration confirmation.

Exhibit Set-up: Tues, 12/6 - Noon - 7:00 pm

Tentative Exhibiting Dates and Times*

Wed Dec 7 – 6:30 am to 5:00 pm *

Thurs Dec 8 – 6:30 am to 5:00 pm*

Thurs Dec 8 – 6:00 pm – 7:30 pm – Reception

Fri Dec 9 – 6:30 am - AM Break

**Exhibits must be staffed each day during registration, breakfasts, lunches and all am and pm breaks. Your booth must also be staffed during the "Industry Poster Reception".*

Dismantling of Exhibits

Fri., Dec. 10, 2011 after AM Break

Cancellation Fee

There is a \$500 fee for all cancellations received by Oct. 1, 2011. **NO REFUNDS after Oct. 1, 2011.**

Meeting Cancellation

Should any situation beyond the control of CSRS arise to prevent the opening of the Instructional Course or Annual Meeting, or the exhibit portion thereof, CSRS may not be liable for any expenses or losses incurred by the exhibitor, except cost of exhibit fee.

Security

Exhibitors must make provisions for the safeguarding of goods, material, equipment and displays at all times. Security will be provided for the exhibit area, but the CSRS, the hotel, and the service contractors do not guarantee or protect exhibitors against loss or damage of any kind incurred by exhibitors.

Accommodations:

Sleeping room accommodations should be made directly with The Phoenician. Housing information and forms will be posted on the website. All rooms reserved under the CSRS block and dropped after Nov. 9th will be charged accordingly.

Name of Company: _____

Address: _____

City

State

Zip Code

Company Contact: _____ **Title** _____

Phone Number: _____ **Fax Number:** _____

e-mail address: _____ **Space(s) at \$3,000 each \$** _____

Total Enclosed = \$ _____

Check \$_____ (US funds only) MasterCard Visa (Sorry no American Express!)

Card Number: _____ **Expiration Date:** _____

Signature: _____

Booth space will not be assigned without full payment. Return application and payment to:

CSRS, 6300 N. River Rd, Suite 727, Rosemont, IL 60018-4226 or by FAX 847 823-0536

Cervical Spine Research Society Background

Founded in 1973, the Cervical Spine Research Society is an organization of individuals interested in clinical and research problems of the cervical spine. Its purpose is the exchange and development of ideas and philosophy regarding the diagnosis and treatment of cervical spine injury and disease.

Membership composition reflects the varying specialties and disciplines dealing with the cervical spine, including biomechanical engineering, neurology, neurosurgery, radiology and orthopaedic surgery. Meetings are open to anyone, but strict membership criteria ensure a small but strong society of individuals dedicated to research and treatment of cervical spine disorders.

CONDITIONS OF CONTRACT TO EXHIBIT

2011 INSTRUCTIONAL COURSE/ANNUAL MEETING \$3,000 per booth

The above fee is for one 8' X 8' foot space with a six-foot draped table. **There is a TWO-BOOTH LIMIT PER COMPANY** based on availability at time of application. CSRS has chosen to allow 21st Century Sponsors first choice of booth space. All others assignments will be made on a first come, first served basis determined by the date booth fees are paid in full.

CANCELLATION POLICY

There is a charge of \$500 for cancellations received in writing by October 1, 2011. No refunds will be issued after October 1, 2011.

FDA COMPLIANCE

All products which are not FDA approved for a particular use in humans or which are not commercially available in the U.S. will be permitted to be exhibited only when accompanied by the appropriate signs that indicate the device's FDA clearance status. The following are signs that should be displayed:

- This Device is not cleared by the FDA for distribution in the United States
- This Device is a Class III device which is limited by federal law for investigational use only.
- This Device is a Class II device which is cleared for marketing for _____ use only.

The signs must be easily visible and placed near the devices themselves and on any graphics depicting the device. The exhibitors shall have available at the display a letter from the FDA which describes the allowable use status of the product or products. Exhibitors are cautioned about the FDA's prohibition on promoting "cleared for marketing devices" for unapproved uses. Requests for information and guidance should be directed to: FDA Division of Small Manufacturer's Assistance 301-443-6597.

INSURANCE

Insurance protection will not be afforded to the exhibitor either by CSRS or The Phoenician Hotel, Scottsdale, Arizona. Exhibitors shall carry their own insurance to cover exhibit material against damage and loss, and public liability insurance of at least \$1 million per occurrence and \$1 million aggregate, against injury to the person or property of others.

INDEMNITY

The exhibitor agrees to indemnify, defend and hold the CSRS, its official contractors, and The Phoenician Hotel and their respective employees, representatives, agents, successors and assigns, harmless against any and all damages, claims, judgments, losses, costs and expenses (including attorneys' fees) that may at any time be incurred, suffered, sustained by or imposed upon the CSRS and/or The Phoenician Hotel, or their respective employees, representatives, agents, successors or assigns by reason of any action which may result because of or after acceptance of this application or the providing of exhibit space. This indemnification and hold harmless agreement includes, but is not limited to, any and all claims, damages, losses or expenses attributable to personal or bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including the loss of such property.

Signature

Title

Date