CERVICAL SPINE RESEARCH SOCIETY

FOUNDED 1973

2021 Annual Meeting Online Abstract Guidelines

49th Annual Meeting
Dec. 2-4, 2021
The Marriott Marquis, Atlanta, GA

Abstract Submission Deadline: April 15, 2021, 11:59 pm CST

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1. **DISCLOSURE:** Financial disclosure information is required for EVERY author/co-author. **Your abstract will not be eligible for review until each of your co-authors have completed their disclosure.**

2. **ADDING PRESENTING AUTHORS/CO-AUTHORS (limit 15):**

   - The name and email for every author is required for submission. Incomplete submissions will not be reviewed by the program committee.
   - Once all of your co-authors are submitted, they will receive a request to complete their disclosure. The abstract submission will be incomplete until all co-authors have completed their disclosures.
   - Drag and reorder your authorship list to reflect how you would like names to be printed in the final abstract book. **You will not be able to change the authorship order once your abstract has been submitted.**

3. **FORMATTING GUIDELINES**:

   - Abstracts must be written in the English language and use terminology familiar to Spine Specialists.
   - **Topics:** Include all non-traumatic and underlying traumatic conditions involving the spine as well as neoplastic conditions of the spine.
   - **Line Spacing:** single space text, double space between paragraphs.
   - **Length:** 500 words max, not including the title or references.
   - **Images:** Images can be embedded in a Word document. Reference them in the body of the abstract as “fig 1” or “table a”. Images are limited to a maximum of three (3).
   - **Text:** Some scientific characters such as the Greek alphabet do not reliably transmit over the Internet. It is recommended that the default character set for your browser be used and that whenever possible, special characters be spelled out or avoided.

4. **CONTENT:** An English language abstract must be in the terminology familiar to spine specialists. The text should be succinct and substantive. The abstract must include:

   - **Introduction:** state the purpose of the study—what question was asked and why;
   - **Materials/Methods:** describe the methods used to seek the answer;
   - **Results:** summarize the results;

- **Conclusion:** discuss the findings with respect to their relationship to existing knowledge, overall significance, etc.

Omit any references to specific commercial devices and commercial company names.

5. **SUBMISSION STATEMENTS:** All are mandatory unless noted within text.

6. **CSRS STATEMENTS:** All are mandatory unless noted within text.

To revisit your submission to edit or confirm that your co-authors have disclosed, log back into the submission site and find a list of all your submissions.

RESEARCH AWARDS:

First, second and third place awards for outstanding, unpublished clinical, basic science and resident/fellow research papers will be offered.

Awards are in the amounts of $2,000 for first place, $1,000 for second place, and $500 for third place in each category.

Candidates for all three awards will be identified from the top five selected abstracts in each category of on-line submissions as chosen by the Awards Committee. Selected authors may be asked to submit a short manuscript amplifying the abstract which will be reviewed and scored.